

#### **SPECIFIC SOLUTIONS**

Payroll

Crew management

HR

Workforce Management

Safety and security

#### WHY ZUCCHETTI?

Vertical software for the Maritime sector

Integration: single database, enter data once only

Web technology: access anywhere and share data

# Plain sailing management with Zucchetti solutions for seamen

Mobile personnel assigned to multiple contracts/ships, specific forms, management of multiple languages and currencies. To respond to these and to all the management peculiarities that characterize the maritime sector, Zucchetti has developed targeted and easy-to-use software solutions able to optimize personnel administration and management processes. In particular, Zucchetti software is developed in web technology, which provides access to the application anywhere and sharing of data and documents with collaborators (employees, ship's captain, etc.) and with all the other operators in any part of the world. Companies operating in the maritime sector (maritime agencies, maritime shipping companies for passenger, goods or mixed transport, fishing industry, etc.) can thus have a complete and specific offer, always updated to the latest regulatory changes, prompt assistance and the reliability guarantee of the leading software house in Italy.



### **industry**solutions

#### **CREW MANAGEMENT**

The management and movement of personnel is optimized thanks to a veritable company database of workers, in which master data is entered and constantly updated: level, history of movements (embarkations and disembarkations), medical examinations, illnesses, secondments, courses and exercises, known languages, all the documentation possessed, registrations for the general and/or particular shift, etc. The company and the Crew Manager thus have a complete and constantly updated overview of all workers in order to:

- manage embarkations and disembarkations, matching ship needs with the data of the seamen available and who are suitable for embarkation based on their profiles;
- easily determine the average days of embarkation, vacation and rest;
- manage any mandatory certifications and prerequisites for embarkation.

The solution meets the needs of any organization, allowing the management of several companies each with its own ships, international personnel and all the major national and international contracts. The software is available in English and Italian and each user can choose the preferred language in using the solution. Thanks to web technology, the solution enables flexible and shared management with any company offices worldwide, with suppliers and industry companies (for example, local agencies to be contacted in the recruitment phase).

#### **PAYROLL**

The payroll process becomes faster and more reliable thanks to a series of automated software processes that minimize manual operations:

- processing of multiple payslips per seaman, according to the contributions position, ship, etc.;
- multi-currency management (euro and countervalue in dollars) in each processing and printout;
- possibility of complete or split monthly processing at different times, based on disembarkations and embarkations;
- processing of payslips for arrears, adjustments and settlements;
- parametrized processing based on the specific company needs;
- payroll and contributions accounting;
- -calculation of monthly accruals and accounting verification.

The solution also allows the management of advances and remittances to families and the complete development of contribution and tax obligations. Finally, the payroll history, always available in the online archive, lets you always keep track of the processing done for each individual employee.

## PRINTOUTS AND STATISTICS FOR EVERY NEED

All printouts and standard communications are multilingual, to manage foreign workers: embarkation letters (enlistment agreements, embarkation vouchers, etc.), disembarkation letters (voluntary, due to illness, shift registrations and changes, rest period communication, etc.), embarked personnel list, payslip graphics printing with customized layout, production of Unimare xml files and CBI files for payments to banks.

The user also has customized monthly or annual statistics at his disposal for a constant control of:

- movements, also at the individual employee level;
- planned movements:
- cost analyses;
- crew cost forecasts.

## INTEGRATED AND GLOBAL PERSONNEL MANAGEMENT

Zucchetti's solutions for Seamen have a single common database: each operator entry or modification is thus automatically valid for all applications, which reduces errors and speeds up management processes.

Payroll and Crew Management are also integrated with all the solutions comprising the Zucchetti HR Infinity suite for personnel administration (attendance, workflow, expense sheets, etc.), management (personnel budget, HR portal, HR analytics, etc.) and organization (shift management, contracts, accesses, etc.), as well as occupational safety.

Companies operating in the maritime industry therefore have a tailor-made and comprehensive solution for personnel management with applications for every need.

